## Percentage-Based Scoring with Weighted Questions

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## Introduction

Purpose: This job aid introduces percentage-based assessment scoring with the option for weighted questions. It includes images to illustrate key points.

Access: Course Providers and Assessment Managers will be able to utilize percentage-based scoring in their assessments.

## Related Inclusions and Enhancements:

- Display of percentage scores in the Roster and Registration views
- Display of percentage scores in the Transcript (view and download)
- Clarification of text and displays related to Scoring


## How to choose percentage-based scoring

When an assessment is created, choose which type of scoring is desired by using the radio buttons at the top of the Assessment settings area. There are three options: Percentage, Points, and Manual.

Assessment settings

Name ABC Assessment with Enhanced Scoring
How would you like to Percentage grade responses?

- Points (with calculated \%)

O Manual grading (admins must manually grade the assessment result as Passed or Failed)
Passing score Passing score

For Percentage or Points, enter the minimum passing score in the text field labeled Passing score.
Assessment settings

| Name $\quad$ ABC Assessment with Enhanced Scoring |  |  |
| :--- | :--- | :--- | :--- | :--- |
| How would you like to | (Fields marked below are required) |  |
| grade responses? | O Points (with calculated \%) |  |
|  | O Manual grading (admins must manually grade the assessment result as Passed or Failed) |  |
| Passing score | 60 | $\%$ |

When the assessment is saved, the details of the scoring selection will be displayed.

| < Back |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| ABC Assessment with Enhanced Scoring |  |  |  | Edit Settings |
| 0 questions | 0 courses | Advanced options | - Inactive |  |
| Result Type |  | Percentage |  |  |
| Passing score |  | 60\% |  |  |

## How to use percentage-based scoring

When creating questions for the assessment, a reminder of the scoring selection will be displayed.

Add question
ABC Assessment with Enhanced Scoring Inactive
Percentage | Passing score: 60\%

After choosing the question type, the next step in the process is creating the question. Below the question text box there is a new Question Weight field with default value of 1.

## Add Multiple Choice question (Fields marked below are required)

Question text

(-) Attach an image $(3)$

Question Weight


If all questions are kept at the default value, every question will count equally in the grade calculation. If a different weight is chosen for one or more questions, those answers will receive a larger percentage of the overall possible score. The examples below show how an assessment with four questions will differ if one question has a higher weight.

## Example of Same Weight Percentage Distribution:

Question 1 with default weight $1=25 \%$
Question 2 with default weight $1=25 \%$
Question 3 with default weight $1=25 \%$
Question 4 with default weight $1=25 \%$
If the minimum passing score is $60 \%$, the learner will need to have three correct answers in order to pass.

## Example of Higher Weight Percentage Distribution:

Question 1 with default weight $1=20 \%$
Question 2 with default weight $2=40 \%$
Question 3 with default weight $1=20 \%$
Question 4 with default weight $1=20 \%$
If the minimum passing score is $60 \%$, the learner can pass the assessment in at least two ways:

1. Correctly answer at least one question with weight 1 (20\%) AND the question with weight 2 (40\%)
2. Correctly answer three questions with weight 1 (20\%)

## View of Questions and Weight

After questions are saved, the overview in Assessment settings displays the chosen weight in addition to other question details.


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## How percentage scores are displayed to the learner

At the end of the assessment, the Pass/Fail screen will display the percentage score.


If the learner reviews their score, the percentage is displayed on the Review page.


On the Transcript tab in Your Learning, percentage scores are shown.

| Title | Status | Completed Date | Score | Credit Type | Format |
| :--- | :--- | :--- | :--- | :--- | :--- |
| (1) ABC Course | Completed: <br> Not Verified | Nov 3,2021 | $\underline{60 \%}$ |  | External Con. |

The downloaded transcript also displays percentage scores.

TRAIN Transcript:
TRAIN UserID: 3792639
From 2021-10-04 To 2021-11-03

| ID | Name | Completed Date | Format | Score | Credit |
| :--- | :--- | :--- | :--- | :--- | :--- |
| 1099644 | ABC Course | Wed 03 Nov 2021 |  |  |  |
| $07: 14$ PM | External Content | $60.00 \%$ | Completed |  |  |

In Course History, percentage scores are displayed.

History: ABC Course

|  | Registration Date | Completed Date | Score | Credit Type | Status |
| :---: | :---: | :---: | :---: | :---: | :---: |
| : | Aug 31, 2021 | Aug 31, 2021 |  | $3 / \mathrm{AAA}$ CEUs | Completed: Not Verified |
| : | Aug 30, 2021 | Nov 3, 2021 | 0pt / 60\% |  | Completed: Not Verified |

## How learner scores are displayed for internal use

The learner's percentage-based scores are visible in a number of areas for course providers and others with appropriate role access.

In the Roster, percentage scores are displayed at both the overview and detailed registration levels.

ABC Course > Roster

Batch Registration

| Search |  |  |  |  |  |  |  | Filter by Status 9 - |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Actions - | Tools - | All | Active | Inactive |  |  |  | Registered: 4 (\% |  |  |
| $\square$ Name ${ }^{\text {- }}$ | Credit Type | Status | Pre-assmt. |  | Score |  | Registered |  | Completed |  |
| $\square$ |  | Completed: Not Verified | 10 pt / 100\% |  | 0 pt / 60\% |  | Aug 30, 2021 |  | Nov 3, 2021 | ! |
| Ø MaskedEmail.379263... |  |  |  |  |  |  |  |  |  | - |

## ABC Course > Roster

## Batch Registration



## State

District of Columbia
User ID
3792639
Registration ID 22633723

Score $\cdot 10$ points
Passing Score $\mathbf{~} 10$ points
Max. Score $\cdot 10$ points
Total Questions • 1
Correct Answers • 1 (100\%)
Attempts • 1
Status • Passed
Review assessment

Post-Assessment Statistics
Score - 60\%
Passing Score • 60\%
Max. Score • 100\%
Total Questions • 4
Correct Answers • 2 (50\%)
Attempts • 1
Status • Passed
Review assessment

Percentage scores are included in the details shown if the course provider clicks the Review assessment link in the registration details.

## TRAIN



In the Roster's exported report view, percentage scores can be found in the existing "CourseGradePercentage" column.

## Clarifying text and display changes related to Scoring

The introduction of Percentage-based scoring has provided the opportunity to clarify descriptions and displays related to scoring.

In Assessment settings, creators will see "How would you like to grade responses?" rather than the previous "Result type" field name. Additionally, the help text for the Manual grading option has been clarified.

Assessment settings

```
Name ABC Assessment with Enhanced Scoring
```

How would you like to Percentage
grade responses? ○ Points (with calculated \%)

O Manual grading (admins must manually grade the assessment result as Passed or Failed)

| Passing score | Passing score | $\%$ |
| :--- | :--- | :--- |

Points scoring will display a calculated percent to provide a more meaningful view of the assessment result.

| Title | Status | Completed Date | Score | Credit Type | Format |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| © | Course with Points <br> based Assessment | Completed | Nov 4,2021 | 10 pt/100\% | $2 /$ AAA: CEUs | External Con... |

On the Assessment details page, the text for minimum passing score has changed from "Min passing score" to "Passing Score."
< Back
(
ABC Assessment with Enhanced Scoring
Edit Settings

| 0 questions | 0 courses | Advanced options |
| :--- | :--- | :--- |
| Result Type | Percentage |  |
| Passing score | $60 \%$ |  |

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