

[Creating a TRAIN Texas Account](#)
[HHS Enterprise State Employees Login Process](#)
[Texas Medical Reserve Corps \(MRC\) Volunteers](#)

Getting Started

- Navigate to <https://www.train.org/texas/welcome> using a Google Chrome browser
- Login into your TRAIN Texas account by entering your work email address and password. Click the **"Login"** button

Login Name

Password

☒ Remember me

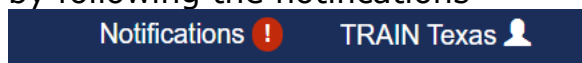
Login

[Forgot password?](#)

Create an Account

Not an HHS Enterprise State Employee Creating an Account for the First Time

- 1) Click **"[Create an Account](#)"** button
- 2) Create a login name and password and enter any additional information
- 3) Click the **"Create Account"** button
- 4) Complete your profile by clicking your name in the top right corner or by following the notifications



HHS Enterprise State Employees Logging in for the First Time

TRAIN Texas accounts for your agency are automatically created. It can take up to two weeks from your hiring date before your TRAIN Texas account is operable.

- 1) If you are unable to login, click the **"[Forgot Password](#)"** link
- 2) Enter in your work email address
- 3) The next screen will prompt the user to enter in their work email address. Click the **"Submit"** button


Forgot Your Login Name / Password?

Please enter the email address associated with your account and click Submit. We'll email you your login name and a link to a page where you can easily create a new password.

If you do not remember the email address associated with your account, [please contact technical assistance](#) to reset your password.

Cancel

Submit

- 4) An e-mail from TRAIN Texas with instructions for resetting your password will be sent to your personal work email address
- 5) If you do not receive this e-mail after 15 minutes, please check your junk mail folder or contact txtrain@dshs.texas.gov for further guidance
- 6) Click the **"OK"** button 
- 7) Once logged in, TRAIN Texas will prompt to update password, profile and account details

Texas Medical Reserve Corps (MRC) Volunteers

- 1) Create a TRAIN account using your MRC email address

If MRC TRAIN is your chosen group affiliate. Select Region 06 (VI)

Group Selection

In TRAIN we use Groups to optimize your experience and customize content to suit your needs. It also ensures you will see content from local course providers, and generally content that is more relevant to you.

Select an affiliate you want to join.


Group search

[Location](#)
Select the location where you work, study, or reside.

[MRC](#)
If you are a member of the Medical Reserve Corps, then you should select MRC Portal in addition to your state.

[CDC](#)
To access additional CDC TRAIN (Centers for Disease Control and Prevention) content, and to participate in CDC-hosted communities of practice, you should also add the CDC Portal.

- 2) Continue selecting Region 06 (VI) / Texas / MRC Unit
- 3) Click the **"Confirm These Selections"** button
- 4) Click the **"Confirm Group Selections"** button
- 5) Click the **"Join Another Group"** button

 Join Another Group

- 6) Select the **"Location"** link.

Group Selection

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Select an affiliate you want to join.

Group search

[Location](#)
Select the location where you work, study, or reside.

✓ MRC
If you are a member of the Medical Reserve Corps, then you should select MRC Portal in addition to your state.

- 7) Select "**Texas**", then "**Select Texas User Group.**" Pick your corresponding region or additional Training program
- 8) Complete the prompt until you are redirected back to your TRAIN profile
- 9) Log out
- 10) Log back in and implement your login information
- 11) Select the "**State of Texas TRAIN Website Portal**"

You are being redirected to your TRAIN Affiliate's site. If you are trying to login to another state or federal TRAIN Affiliate's site, you must add at least one Group from that Affiliate within the "Your Profile" page under "Manage Groups". Since you are associated with more than one TRAIN Affiliate, please choose which site you want to access using the drop down menu below.

Portal

State of Texas TRAIN Website

Logout

Go

- 12) Revisit your profile
- 13) Click the "**Account**" tab

Account

- 14) Take note of the user ID number under your login name for your records to use for connected Learning Management Systems (LMS)