



Massachusetts Vital Records Information Collaborative (MAVRIC)

Summary of MAVRIC Training Program

MAVRIC is the new electronic death registration system for the Massachusetts Registry of Vital Records and Statistics (RVRS) – replacing the older Vitals Information Partnership (VIP) system. It offers increased efficiency, reduced reliance on paper, and improved data quality. The system will go live in 2025.

Training Program

The MAVRIC training program is essential to learn how to use the new system. We have made training easy and convenient to meet your needs and busy schedules with tools available on demand 24x7. You have multiple training options to pursue. The full package of training tools is described below. Note: If you're new to training, we recommend that you start with a webinar or the role-specific recorded demonstration video, the practice training site (the sandbox), and the role-specific quick start guide.

TRAIN Massachusetts, e-Learning Platform

To access the webinars, and all the training tools, you must enroll in [TRAIN Massachusetts](#). If you haven't yet enrolled in TRAIN, please use this [quick start guide](#). In your TRAIN account, all training tools are accessible via "Your Learning" tab. If you have questions or need assistance enrolling in TRAIN, please email DPH-TRAINHelp@mass.gov.

Webinars (registration required)

The upcoming live webinars in May-June 2025 will focus on providing a walk-through demonstration of how to use the new MAVRIC system and includes Q & A with technical staff. The schedule is here: [MAVRIC Training Program | Mass.gov](#).

Role-Specific Recorded Demonstration Video

Recorded demonstrations from the webinars on how to use MAVRIC are posted on TRAIN for on-demand access.

Practice Training Site (the Sandbox)

- This is a practice environment that mimics MAVRIC and is available 24/7.
- The URL is: <https://demo.davema.vitalchek.com/web/Logon.aspx>
- See pages 2 and 3 below for usage guidelines, role-specific usernames, and one password for everyone.

Role-Specific Instruction Guides

These longer instruction guides provide in-depth and detailed instructions and exercises on how to use MAVRIC. Guides are available for:

- Burial Agents
- City/Town Clerks
- Funeral Directors
- Medical Certifiers & Medical Facility Staff
- Medical Examiners
- RN/NP/PA Pronouncers

Role-Specific Quick Start Guides

The 1-2 page quick-start guide provides a high-level overview of how to use MAVRIC. Guides are available for:

- Burial Agents
- City/Town Clerks
- Funeral Directors
- Medical Certifiers
- Medical Examiners
- Medical Facility Staff
- RN/NP/PA Pronouncers

Topic-Specific Documents

These documents provide instructions regarding specific topics including:

- Comparison of MAVRIC and VIP
- MAVRIC Tips and Tricks
- Identifiers Page
- Non-Electronic Attestation
- MAVRIC Registration Screenshot Summary
- MAVRIC FAQs
- MAVRIC Training FAQs

Short Task-Oriented Instructional Videos

Dependent on role, a series of short (1-2 minutes) task-oriented videos are available on topics including:

- Start a New Death Case
- Current Activities
- Funeral Director Sign a Case
- Locate or Search for a Case
- View or Send Message
- Add Comments to Case

These videos supplement the role-specific recorded demonstration videos.

Other Resources

You will find additional training resources on TRAIN. Dependent on your role, there are worksheets and other documents to help you carry out registering death records more easily.

RVRS Help

Contact RVRS with any questions by email at RVRSCommunications@mass.gov

Practice Training Site (the Sandbox) Usage Recommendations

- In the training site, we have established shared, role-based user accounts to assist partners with learning the MAVRIC system. Partners will not have individual accounts in the practice training site.
- The role-based accounts are set up to represent an opt-in community and an opt-out community.
- The training site is configured so multiple users can use these shared accounts concurrently.
- There will be minor user interface differences between the MAVRIC practice training site and the live system, but these will not impact functionality.
- The practice training site will have a different log-on process than the production system. The real, go live system will use multifactor authentication.
- Please use dummy information when practicing in the training site. Don't use real decedent information, especially social security numbers.
- Write down case ID numbers of any records you create and/or modify so you can ask any questions of the RVRS' technology team.

User Role	Username	Password	Facility / Organization
City of Boston			
Funeral Director (Type 6)	FunDirBos	Password2	Casper Funeral And Cremation Services
Funeral Director (Type 3)	FunDirBos3	Password2	Casper Funeral And Cremation Services
Funeral Home Staff	FunUserBos	Password2	Casper Funeral And Cremation Services
Pronouncer	ProBos	Password2	Chapin Center
Online Certifier (MC03)	MedCertBos1	Password2	Boston Medical Center
Medical Facility Staff	DataEntryBos1	Password2	Boston Medical Center
Medical Examiner (Online)	examiner	Password2	Office of the Chief Medical Examiner
Medical Examiner Staff	MedExBos	Password2	Office of the Chief Medical Examiner
Burial Agent	BurialAgentB	Password2	Boston Public Health Commission
City/Town Clerk	ClerkBos	Password2	City Of Boston
City of Brookline			
Funeral Director (Type 6)	FunDirBR	Password2	Stanetsky Memorial Chapels
Funeral Director (Type 3)	FunDirBR1	Password2	Stanetsky Memorial Chapels
Funeral Home Staff	FunUserBR	Password2	Stanetsky Memorial Chapels
Pronouncer	ProBRK	Password2	Care One At Brookline
Online Certifier	MedCertBR	Password2	Care One At Brookline
Medical Facility Staff	DataEntryBR	Password2	Care One At Brookline
Medical Examiner (Online)	examiner	Password2	Office of the Chief Medical Examiner
Medical Examiner Staff (OCME office)	MedExBos	Password2	Office of the Chief Medical Examiner
Burial Agent	BurialAgentR	Password2	Brookline Dept Of Public Health
City/Town Clerk	ClerkBR1	Password2	Town of Brookline

**Note: The Medical Examiner role can be used for both Boston and Brookline.*

Offline Certifiers

Funeral directors and medical facility staff can search for/select these offline certifiers when working through the non-electronic attestation process.

First Name	Last Name	Facility
Jasmine	Williams	Brigham and Women's Hospital
Brooke	Levine	Care One At Brookline