

Enrolling in MAVRIC: Top 10 Questions

What you need to know about MAVRIC death registration go live and enrollment

The Massachusetts Vital Records Information Collaborative (MAVRIC) is the state's new, modernized system which will streamline the death registration process, reduce paper workflows, and link all users of the system for timeliness and accuracy of vital records. The MA Registry of Vital Records and Statistics (RVRS) strongly encourages all medical certifiers, pronouncers, funeral directors, burial agents, city and town clerks, and any data user handling death registrations, to use MAVRIC for death registrations as of June 2, 2025.

1. I'm already using VIP for death registrations. What do I need to do?

If you have been active in VIP since July 1, 2022, your profile will be automatically migrated to the new MAVRIC application, so there is no need for you to enroll in MAVRIC. Unlike VIP, MAVRIC does not use the Virtual Gateway to access the system. HOWEVER, all MAVRIC users must have a MyMassGov account in order to access the MAVRIC system and validate their identity. What this means for you:

Accessing MAVRIC: As you currently access VIP using the "Business Log In" for Virtual Gateway, that means you have already created an email and password for your MyMassGov account. There is nothing more for you to do. When MAVRIC goes live June 2nd, you will enter MAVRIC through the dedicated URL that will be provided just before go live (NO Virtual Gateway!) and be asked to enter your current email and password and authenticate your identity via text/call/authenticator app that you set up with your MyMassGov account. This will take you to the MAVRIC home page.

2. I pre-enrolled prior to launch; where do I go to access MAVRIC?

RVRS will email the new MAVRIC URL just before go live so you can bookmark and access the system. Go to the URL and click on the Access MAVRIC link to enter your email and password. After authenticating your identity using your phone or authenticator app, you will be taken to the MAVRIC homepage.

3. I'm new – how do I enroll into MAVRIC?

If you are new to the electronic death registration system process or have not been active in VIP since July 1, 2022, you must complete the MAVRIC enrollment **after the June 2**nd **launch.** Use the <u>New User Enrollment Guide</u> to start the easy process to enroll. Note, once you submit your

enrollment application, it may take up to 5 to 10 business days to receive confirmation to begin using the system. MAVRIC training materials are available online so you can begin learning how to use the system for your role. Please see more information below in question 5.

4. What if I work for multiple facilities? Do I need separate accounts?

You will have only one MAVRIC account. But when you enroll, you will be able to add all the facilities in which you work/are affiliated. When you log in to use MAVRIC, you will be able to select the facility for which you are entering decedent information. You can log out to switch to another facility if needed during your session.

5. Do I need special training to use MAVRIC?

If you are not familiar with MAVRIC and its workflows related to your role, training is highly recommended. If you have not had any training, visit our <u>MAVRIC training program</u> page to learn how to enroll in TRAIN Massachusetts, RVRS' eLearning platform, and to sign up for a refresher training webinar. If you attended a training webinar but it was weeks or months ago, consider taking a refresher by going directly to your role's training plan in <u>TRAIN Massachusetts</u>.

6. What is the last day to stop using the current VIP system – and start using MAVRIC?

Sunday, June 1st at 11:59 pm is the last moment VIP will be available to **start** a new death record. Once a record is started in VIP, it **must** be completed in VIP. No incomplete or unregistered records will migrate to MAVRIC.

The MAVRIC system goes live at 9:30 am Monday, June 2, 2025. All **new** death records and amendments must be recorded in MAVRIC from that time forward.

Please note that it is important to **finalize** all death registrations in VIP by Monday, June 30th at 5:00 pm ET, the last day the system will be active.

7. What about deaths that occur during the transition period?

Deaths that occur during this short transition (midnight to 9:30 am, June 2nd) should be input into MAVRIC once it is live. Find more information at Transitioning to MAVRIC.

8. I'm trying to log into MAVRIC. What if my username or password is not working?

You can contact RVRS technical support at RVRSAccounts@mass.gov.

9. Where can I find more information about MAVRIC?

Visit <u>Knowledge Center for Registration Partners</u> which has updated information on MAVRIC training and resources, enrollment, and key information for data partners.

10. I'm an access administrator for my facility. Where can I get information about my role?

An access administrator is a person designated by a facility to enroll and authorize users of MAVRIC. Much of an existing access administrator's roles and responsibilities will remain consistent with VIP but the MAVRIC new user enrollment process is slightly different.

- Access administrators will continue to provide and approve user information and role to RVRS. This will be done via an online form not by email.
- Medical facilities will now include medical certifiers and need to cover their enrollment process.
- Users will enroll in MAVRIC online by following the new user enrollment process.
- Changes to access administrators and facility information can be updated by submitting online forms.

Please contact RVRSAccounts@mass.gov with questions about your facility's access administrator or this role.

Other questions? Contact RVRSCommunications@mass.gov.