



MAVRIC Electronic Death Registration System Pronouncer Frequently Asked Questions (FAQ)

1. What is a pronouncer and how is it different from a medical certifier in MAVRIC?

Pronouncers have RN, NP or PA credentials, make the determination that a person is deceased, and work under the guidance of an MD or DO. They enter the decedent's date, time, and place of death in the Pronouncement section in MAVRIC or the paper RN/NP/PA Pronouncement of Death form (R-302). Pronouncers work mostly in nursing homes, long-term care facilities, skilled nursing facilities, hospice facilities, and home health agencies.

Medical certifiers have an MD, DO, NP or PA credentials and are responsible for all the medical information in the death record including time of death, place of death, cause of death, and other factors data. Medical certifiers work mostly in hospitals, community health centers, physician practices, medical provider groups, nursing homes, long-term care, skilled nursing, and hospice facilities.

2. When should pronouncers use MAVRIC?

Pronouncers should use MAVRIC to enter pronouncement information when they are able to print the pronouncement form and leave it with the deceased.

3. When should pronouncers use the paper RN/NP/PA Pronouncement of Death form (R-302)?

When pronouncers do not have access to a printer, they should use the paper Pronouncement of Death form and leave it with the deceased.

4. What documentation does the funeral home need to pick up the deceased?

To meet the state's documentation requirement for transport, funeral homes need either a printed copy of the pronouncement from MAVRIC or a completed paper RN/NP/PA Pronouncement of Death form (R-302). The funeral home needs one, not both.

5. How does the pronouncement electronic form in MAVRIC differ from the paper form used now?

The electronic form is a simplified version of the paper form. It still requires the same information, such as date and time pronounced, selection of facility, funeral home, and physician/medical certifier notified. Routine information about the pronouncer is automatically pre-populated upon log in.

6. What is the minimum information pronouncers should enter in MAVRIC?

RVRS knows that pronouncers may not have all the data requested by MAVRIC or the paper RN/PA/NP Pronouncement of Death form (R-302). Just provide the information available as you do today. In MAVRIC, pronouncers are required to complete the following fields: Decedent First Name, Decedent Last Name, Date of Birth, Date Pronounced Dead, Time Pronounced dead, and Place of Death and Address fields. The pronouncer's name, facility/agency and credentials will be pre-populated in MAVRIC.

7. What if I don't know the decedent's Date of Birth?

If the DOB is unknown, the "DOB" field can be populated with "999-99-9999". MAVRIC will recognize this as unknown and will allow the record to progress without edit rule failures. The funeral director will be able to update the DOB when they enter the personal information.

8. How do I 'Affirm' a case in MAVRIC?

Once the record is ready to be submitted, pronouncers will scroll to the end of the case, click on the checkbox before the affirmation statement and then select the "Affirm" button so the pronouncement in MAVRIC will be available for the funeral director and medical certifier to view

YOUR CASE IS READY TO BE AFFIRMED

RN/NP/PA Affirmations

I affirm that, to the best of my knowledge, the personal information stated on this record is correct as provided by the informant and is submitted for filing by the clerk of the occurrence community.

Affirm

9. The online RN, NP, or PA pronouncement provides the option to un-pronounce a record. Who has the authority to un-pronounce a pronouncement?

Only pronouncers who started a case can pronounce and un-pronounce. Un-pronouncing a record is used when an error is identified shortly after affirming a record. Pronouncers can un-pronounce, quickly fix the error, and "Affirm" again.

10. Can I still call the funeral home? What if the pronouncement occurs off-hours in a residence?

Once the pronouncement is made in MAVRIC, you may still follow your protocol to call the funeral home in instances where the death occurs off hours and pick up needs to be arranged quickly.

11. Can I still call the medical examiner?

Continue your normal protocol including contacting the medical examiner if that is part of your process. Select the Comment function from the left-hand menu on the MAVRIC screen and note the time and reason for your call. Edit the message to the funeral home to include this information.

12. Once the pronouncement is submitted in MAVRIC and there is some unknown information, how will we know any additional details are needed?

If a data partner requires more information from you, they can use the MAVRIC internal messaging feature, and you will get an email notification.

Questions? Email RVRs at RVRSMAVRICSupport@mass.gov

For pronouncer workflow instructions, a MAVRIC Pronouncer Quick Start Guide and longer Instruction Guide are available on the TRAIN MA eLearning platform at www.train.org/MA.

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